

## Legal Action Report/Meeting Minutes Pima County-Tucson Outdoor Lighting Code Committee

**Date:** 04/01/2026      •      **Time:** 1pm – 3pm      •      **Location:** 201 N. Stone Ave (Basement) & Teams

**1. Agenda Item:** Call to Order & Roll Call/Quorum

**Meeting called to order at:** 1:04 P.M.      **by:** Dennis Coon

**Quorum:**  Yes  No

Committee Members			
Name	Position	Present	Virtual
Amy Oliver	Chair	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/>
Dennis Coon	Vice Chair	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Craig Barron	Public Rep.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Robert East	General Business Rep.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Buell Jannuzi	Astronomy Rep.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/>
Daniel Sleater	Licensed Contractor	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Alec Zimmerman	Electrical Engineer	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/>
Ex-Officio/Staff Members			
Name	Organization	Present	Virtual
Dan Ice	Pima County Development Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Grace De La Puente Jouanne	Pima County Development Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Jenn Gauglitz	Pima County Development Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Clayton Trevillyan	City of Tucson Planning & Development	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>

**2. Agenda Item:** Approval of Minutes/Legal Action Report from the meeting held on February 4<sup>th</sup>, 2026.

Approved as presented

Approved with corrections

**Notes:**

**Motion:** Motion to approve minutes and legal action report from last meeting.

**Motion made by:** Craig Barron

**Seconded by:** Robert East

<input checked="" type="checkbox"/> Passed Unanimously	<input type="checkbox"/> Passed	In Favor:	Opposed: 0	<input type="checkbox"/> Failed
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### 3. Agenda Item: Subcommittee reports

**Notes:** Dennis Coon commented on the subcommittee meeting held on March 23. Subcommittee established a Technical Subcommittee (Robert East, Alec Zimmerman, Craig Barron) to review Chapter 8 (Right-of-Way Lighting) and evaluate potential revisions, including roadway lighting provisions. Discussion was held on development of a general master lighting plan and potential implementation approaches. Subcommittee discussed standards for lighting under canopies and lumen caps for multi-story and commercial buildings. Subcommittee will incorporate additional diagrams into Chapter 4. Subcommittee will have the Technical Subcommittee to go over signage lumen design and approaches. Daniel Ice discusses future possibility of renewing contract with lighting consultant.

**Motion:** No motion

**Motion made by:** N/A

**Seconded by:** N/A

<input type="checkbox"/> Passed Unanimously	<input type="checkbox"/> Passed In Favor:	Opposed:	<input type="checkbox"/> Failed
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### 4. Agenda Item: Committee Discussion

**Notes:** No comments

**Motion:** No motion

**Motion made by:** N/A

**Seconded by:** N/A

<input type="checkbox"/> Passed Unanimously	<input type="checkbox"/> Passed In Favor:	Opposed:	<input type="checkbox"/> Failed
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### 5. Agenda Item: Call to the audience

**Notes:**

Concerns related to signage lumen caps and the application of commercial lighting standards to private roadways within residential subdivisions that are owned and maintained by HOAs, as well as classification and resulting lumen cap limitations for HOA-managed common areas.

Comment provided on the importance of implementing a master lighting plan.

The question was asked if there was going to be another 30 or 60 day public comment period regarding the next draft. Dennis coon responded “Yes.”

**Motion:** No motion

**Motion made by:** N/A

**Seconded by:** N/A

<input type="checkbox"/> Passed Unanimously	<input type="checkbox"/> Passed In Favor:	Opposed:	<input type="checkbox"/> Failed
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**10. Adjournment:**

**Notes:** Meeting adjourned at 2:37 pm

**Motion:** Adjourn

**Motion made by:** Dennis Coon

**Seconded by:** Craig Barron

<input checked="" type="checkbox"/> <b>Passed Unanimously</b>	<input type="checkbox"/> <b>Passed</b>	In Favor:	Opposed:	<input type="checkbox"/> <b>Failed</b>
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