Make a Payment

For existing permits or plans





- 1. Go to <u>TDC Online</u>, for best results use a Google Chrome browser.
- 2. Register or Log In, using your email address.



Locate an Existing Invoice

- 1. Click the "My Work" tab or use the search bar to locate the permit or plan.
- 2. Use the "Status" filter if needed.
- 3. Click the blue permit or plan number hyperlink to go to the details screen.

C	ashboard Home		oday's Inspection	ns Map Report Pa	iy invoices Sear	ch 🔍 Calendar 🚺
/ly Work						
	Y PERMITS MY F	PLANS	MY EXISTING INSPECTIONS	REQUEST INSPECTION	ONS PROJEC	CTS
Search						D Ex
Display All	✓ Records	Updated 😽	In Last 1 Year 🗸			
Permit Number	Project	٣	Address T	Permit Type	T Status †	▼ State
TC-MDP-0323-00784	490 Indiana Dunes	s Model Pl	7444 S VIA BOMBACHAS T	New Residential Model P	an Approved	Submitted - Online
TD-DEV-1122-00044			3955 E BROADWAY BL TU	Development Package	Approved	Denied
T22CM08173			110 E HELEN ST Unit: Bldg	Commercial Trade Permit	Approved	Awaiting Submittal Needs Resubmittal
TC-MDP-1222-00167	4Plex T22-M0066	5	517 E CALLE ARIZONA Uni	Commercial Model Permi	t Approved	Approved
TD-DD/0222-00149			1900 E GRANT RD TUCSO	Development Package	Approved	Ease Due

4. If you only have the Invoice Number use the "Pay Invoices" tab.

	Dashboard	Home	Apply	My Work	Today's Inspections	Мар	Report	Pay Invoices	Search Q
oice Search									
Search for invoices u	ising entire inv	oice numb	er, includi	ng any prefixe	s or suffixes	earch			

5. Add to Cart for all items listed on the invoice.



- 6. Your Cart will be updated on the top right-hand side of the screen.
- 7. Repeat the steps to add additional invoices to your cart if needed.



Check Out and Submit a Payment

Once you have added all the invoices to your cart you can review the fees by clicking the Invoice Number or remove invoices from the cart.

8. Click the **"Check Out" button to be redirected** to the city payment portal.

				Check O
Invoice: INV-0 Due Date: 07/12	2/2023	Description: TC-MDP-0523-00)986	
Case Number	Project	Case Address	Amount Due	\$8,203.45
TC-MDP-0523- 00986	BT1740-130 T22- M0015	8876 E RAVEN HILL WY TUCSON AZ 85730	\$8,203.45	Top Main Menu

9. Click "Continue".



- 10. Enter your credit card information and click "Okay".
- 11. Billing Contacts will receive a copy of the receipt.