Withdraws and Extensions

For an existing permit or plan

CITY OF TUCSON

Tucson Development Center Online
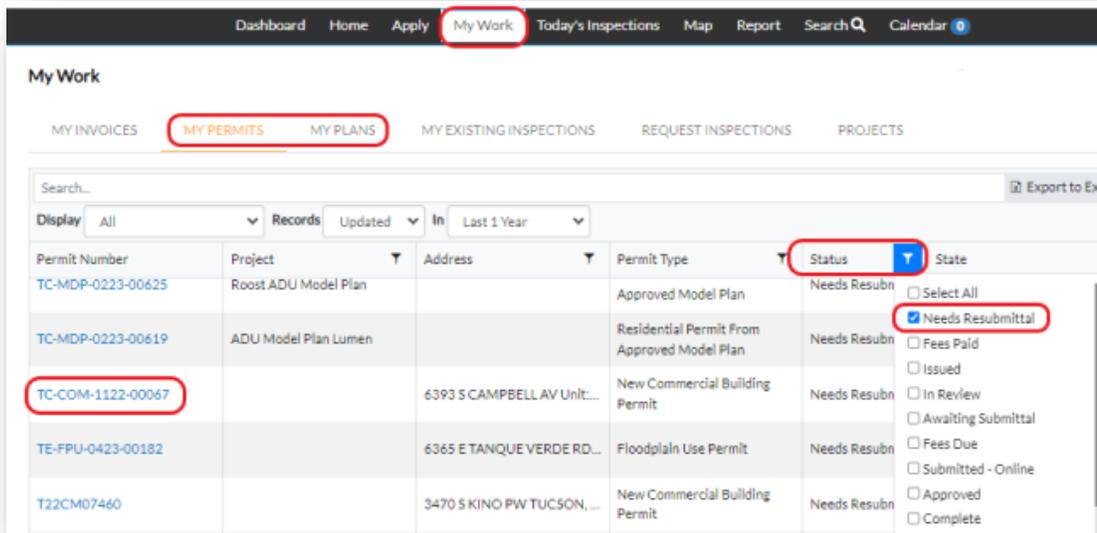
1. Go to TDC Online, for best results use a Google Chrome browser.
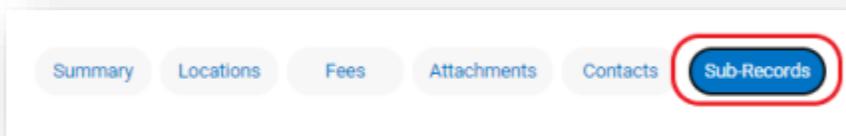2. **Register** or **Log In**, using your email address.
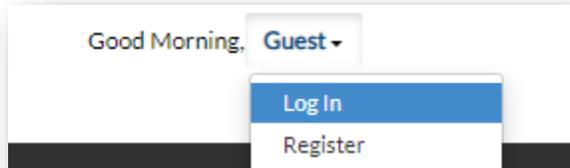
Locate an Existing Application

1. Click the **"My Work" tab** or use the search bar to locate the permit or plan.
2. Use the "Status" filter if needed.
3. Click the **blue permit or plan number hyperlink** to go to the details screen.

4. Click the **"Sub-Records" tab**.

5. **Select "Apply".**

If you do not have the option for withdraws or extensions, please email pdsdinquiries@tucsonaz.gov and request that it be added. NOTE: The image above does not have the option to request an extension.

6. Enter a reason for the request into the **description field**.
7. Fill out all required fields.

Once the request is received, staff will review any fees due before the request can be completed. Email reminders for expiration are sent 30, 14 and 3 days before the expiration date on the application summary.